



## Kincardine Market in the Park 2025 Rules and Regulations

The Lakeside Downtown Kincardine and Municipality of Kincardine Market in the Park operates on Monday from 9:00am to 2:00pm in Victoria Park, Kincardine from May 19 to September 1, 2025.

### The following regulations apply to all vendors.

- Vendors wishing to sell at the Kincardine Monday Market **must apply in advance** by filling out a Monday Market Vendor application. This includes daily vendors.
- Vendors attending the Monday Market must be approved to vend by Lakeside Downtown Kincardine and the Municipality of Kincardine in advance of the vendors' start date.
- **Vendors selling food** at the Kincardine Monday Market are required to register with the Grey Bruce Health Unit in advance and must be approved to vend by the Grey Bruce Health Unit and show proof of registration to the Market Manager.
- Vendors using cooking equipment (ex: charcoal, propane, gas, etc.) must provide details on the application form. The Municipality of Kincardine reserves the right to ask for additional inspections as required.
- Products sold at the market are subject to periodic inspection by the Ontario Ministry of Agriculture and Food and the Grey Bruce Health Unit.
- Vendors are required to bring their own 10 x 10 ft. canopy and table.
- Vendors are required to bring suitable water containers or sandbags to hold their canopy in place.
- Vendors are **not** permitted to stake canopy lines into the grass.
- We do **not** permit vendors to bring their vehicles into the Park for any reason.
- Any vendor setting up along the pathway leading through the Park must follow **set back guidelines of a minimum of 3 feet** to allow for customer traffic and pedestrian traffic to flow smoothly during the event.

- Vendors may not allow an “outside” vendor to utilize their space in their absence.
- Picnic tables are **not** permitted for vendors to display their wares. All vendors are required to provide their own table(s), chairs, etc.
- The Municipality of Kincardine prohibits the sale of any live animal at the Market (ie: puppies, kittens, etc)
- Market Officials will not permit the sale of illegal goods or items deemed inappropriate by market staff.
- The sale of fireworks at the market is **prohibited**.
- Any vendor keeping a pet on site is responsible to “stoop and scoop” as per bylaw, and keep pet leashed.
- Vendors are strongly encouraged to relocate their vehicles to the Municipal Parking Lot (accessed off Princes Street or Queen Street) after unloading product. Parking around the perimeter of Victoria Park is **not** reserved for vendors, regardless of where your vending space may be.
- Overnight camping at Victoria Park is **prohibited**.
- The market will run rain or shine. No refunds will be given for inclement weather.

**For information and details regarding our Monday Market please contact 519-386-3080.**

### **LOCATION**

The 2025 Market in the Park will be located at Victoria Park, Kincardine.  
310 Durham Market St N, Kincardine, ON N2Z 1Z9

**Please Note:** The market will be **held on Queen Street** between Durham Market North and Broadway Streets on the following dates: (Rain or Shine)

June 16, 2025

July 7, 2025

August 25th, 2025

### **DISPLAYS**

- Vendors are responsible for setting up and dismantling their display tables. Set up time is from 7:00 am to 8:30 am. Any spots that are not filled by 8:30 am may be filled to daily vendors who arrive on a first come first serve basis. Please DO NOT set up prior to 7:00 am.

- Lakeside Downtown Kincardine and the Municipality of Kincardine will expect vendors to set up their space in a clean, neat and appealing fashion.
- Lakeside Downtown Kincardine and the Municipality of Kincardine reserves the right to ask vendors to leave if their space is not kept clean and appealing, if there are complaints about a vendor, or if there is any other suitable cause.

### **DISCRETION**

- Lakeside Downtown Kincardine and the Municipality of Kincardine reserves the right to approve the vendors participating in the market.
- Lakeside Downtown Kincardine and the Municipality of Kincardine reserves the right to limit the number of similar items to ensure that the market maintains a wide variety of products.
- In all cases Lakeside Downtown Kincardine and the Municipality of Kincardine will determine, at their own discretion, what products may and may not be sold at the market.

### **Controversial, Religious, or Political Issues**

Tables displaying material on controversial topics, religious, or political issues are not accepted at the market. Soliciting for controversial, religious, or political issues is prohibited. We want all vendors and customers to experience a relaxed, non-confrontational atmosphere.

### **ALLOCATION OF SPACE**

For **seasonal vendors**, we will do our best to offer designated spots, if vendors arrive at least 45 minutes prior to Market opening.

However, there may be times when factors beyond our control such as overnight parked cars, inclement weather or special events that may force the market manager to relocate vendors.

Lakeside Downtown Kincardine and the Municipality of Kincardine reserves the right to relocate your designated spot after 3 consecutive absences.

For **daily vendors**, space is limited and is available at a first come, first served basis and must be paid for prior to arrival.

Space allocation is at the discretion of Lakeside Downtown Kincardine and the Municipality of Kincardine.

### **Cost of space for the 2025 season**

- Daily rate for the Monday Markets: \$25.00 per 10 ft. x 10 ft. space.
- Seasonal rate for the Monday Market is \$250.00 per 10 ft. x 10 ft. space.
- One space cannot be shared by two vendors.
- There are no discounts for more than 1 space.

### **VENDOR RESPONSIBILITIES**

- Vendors are responsible for keeping their market space free from refuse.
- Empty containers and equipment shall be confined to vendor's market space.
- It is the vendor's responsibility to meet the requirements of local health authorities.  
*\*Please refer to the Grey Bruce Health Unit Information Package and Application.*
- Vendors are responsible for their own garbage after each market day.
- Do not use public or private trash bins without permission of the owner.
- Food vendors are required to provide garbage receptacles for patrons.
- Vendors are required to vacate their space within 1 hour of the close of the Market.

### **MARKET COORDINATOR'S DUTIES**

- The Market Coordinator will oversee the activities of the Monday Market and collect market fees on behalf of Lakeside Downtown Kincardine and the Municipality of Kincardine. In his/her absence an acting coordinator will have the same responsibilities.
- The Market Coordinator has the right to advise a vendor that his/her product cannot be offered for sale.
- Disrespectful and unseemly behaviour directed toward the Market Coordinator, other vendors, or customers will not be tolerated.

- The Market Coordinator is empowered to dismiss a vendor from the Market without a refund.
- Property damage caused by a vendor will be paid for by the vendor.

**Market applications are received in one of two ways:**

**Submit your application online at [www.kincardine.ca/marketinthepark](http://www.kincardine.ca/marketinthepark)**

**or**

**MAIL** your market application to:

Lakeside Downtown Kincardine BIA  
c/o Market in the Park  
1475 Concession 5 Rd.  
Kincardine, ON N2Z 2X6

**\*Important – We do not accept payment until the application is approved.**

You will be notified once your application has been reviewed.

We look forward to marketing with you this season.

If you have any questions, please feel free to email the Market in the Park Coordinator at [bia@kincardine.ca](mailto:bia@kincardine.ca).